

**St. Nicholas
Building for the Future
June 15, 2018**

Attendees:

Jason Pettitt, Curtis Schroeder, Paul VerVoort, Chad Evers, Gary VerVoort, Karen Krejcie, Mark Lang, Mark Vander Linden

Used [email from Jim Perras](#) as Agenda

ACTION: Need documentation from Diocese for approval. Nothing to change from Diocese recommendations (generator, back-side siding, HVAC on roof).

Exterior Design: Back Siding – Vinyl

Community Center

Recessed Slab NOW (2.5”). Would need to put a temporary ramp on both ends.

ACTION: Mark Lang to get Floor Plan to Baseman for the wood floor option.

ACTION: Building Committee to bid it out to others as well.

We need a cut-off date for funding vs. ground breaking. FINANCE COUNCIL CCC running for August 10 mobilization. (ground breaking, August 11)

ACTION: Communicate we need money by August 1

ACTION: CCC needs to meet with Mark Vosters Monday or TUESDAY. Paul VV setting this up

Capital Campaign complete July 31.

ACTION: Request July PC/FC meeting for final approval.

ACTION: Request approval for permit fee from June PC/FC

State - \$2600

Town Site Plan Approval – Curtis to provide \$

Town Construction Permit – Curtis to provide \$

**We need Town Approval to move garage*

ACTION: BC needs to find audio specialist for gym space. Low voltage. David Eversen about what's needed where?

Email from Jim Perras from June 1

Congratulations on your Diocesan Approval.....Way to Go!

While we're waiting for the confetti to hit the floor, wanted you to know the CCC team met today, and looks forward to the Building Committee meeting on June 15th.

I'll be on vacation starting Sunday, so wanted to confirm our plan moving forward:

1. *Please forward written Diocesan design or construction requirements when received.*
2. *We understand that the base project includes the larger community center and EIFS exterior design. We will continue to report pricing for the gym floor, Church direct purchases, and canopy.*
3. *Jason will be prepared to discuss costs for the base project, and also review the detailed list of items purchased by the Church. We'll continue working to manage costs within the allowable funding.*
4. *Jason will also draft an updated schedule that will include all permitting, bidding, financing, and approvals towards an August groundbreaking.*
5. *We are requesting direction on all open design issues at the June 15 meeting, so we can finalize the plans for permitting.*
6. *Proposed Agenda for the Building Committee Meeting – 11:30 a.m., June 15, 2018*
 - a. *Review Updated Project Development Schedule (Jason)*
 - i. *Financing Milestone Dates (Church)*
 - b. *Budget*
 - ii. *Confirm target (Church)*
 - iii. *Review Owner direct purchases matrix (Jason)*
 - c. *Finalize Design for Permitting and Bidding:*
 - iv. *Site Plan Open Issues (Church unless otherwise noted)*
 1. *Sidewalk locations with larger community center*
 2. *Courtyard Landscaping – Stone Mulch vs. Lawn*
 3. *Playground location and size, temporary needs*
 4. *Garage location.*
 5. *Location of site utilities coming into building (CCC/Sub-Contractors)*

6. *Temporary fence location (CCC site utilization plan)*
- v. *Building Open Issues*
 7. *Exterior building design w/EIFS*
 - a. *Confirm exterior material selections.*
 8. *Gym flooring for recessed slab (CCC will coordinate in field)*
 9. *Confirm back siding: alum/vinyl/hardi plank.*
 10. *Confirm AV equipment (Diocesan question)*
 11. *Provide all prep kitchen equipment to confirm openings – see Plan Detail 1/A306*
 12. *Confirm location of HVAC locations with Design Air (Diocesan question)*
 13. *Confirm backup generator for emergency lighting (Diocesan question)*
 14. *Confirm shower unit construction, sizes*
 15. *Select all interior finishes.*
 - d. *Bidding*
- vi. *Review/approve bidder's list (Jason draft)*
- vii. *Process/Lines of Communication*

Thank you, and let's roll!

Jim Perras
Principal

Consolidated Construction Co., Inc.

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