

## **BUILDING AND GROUNDS MEETING**

**TUESDAY, MAY 9, 2023**

- A. Those present at the meeting: Paul Mattek, Deacon Gary Vanness, Nikki Van Handel, Mark Hansel, Randy Conrad, Ron Wolf, Bruce Diedrick, Father Robert and Luanne Brinkman. Absent: Gary Ver Voort.

The meeting began at 6:30 p.m. with a prayer from Father Robert.

- B. Review last meeting minutes.

- C. New Business.

- a. Hail damage updates.

- i. Parish office roof and rectory garage are complete.
- ii. Parish garage is hopefully to be completed before County Fest.
- iii. Rectory roofs.
  1. Main roof completed June or early July.
  2. Flat roof to be completed during the same time.
    - a. Remove door and add window.
    - b. Remove old roof and rail (\$16,000.00). Brockman Roofing contacted and will possibly donate a fraction of the cost.
    - c. Remove the old rubber roof, repair damage and pitch properly, add insulation (\$10,000.00 to \$12,000.00). Discussed the possibility of a metal roof – Brockman Roofing does not do metal roofs.

- b. Rectory interior.

- i. Remove old carpet and install laminate throughout main floor. Will need to check the subfloor for possible repairs. Paul to get estimate from Todd Berg at T & S Flooring.
- ii. Paint main floor. Remove wallpaper.

- c. Threat assessment.

- i. Window film (\$11,278.00) 3M Security Film.
- ii. Secure cafeteria/library (\$13,000.00). Discussed door swipes for security.
  1. Fund a need – possibly pay for window film.
  2. Parish assistants.  
Wait for grants (about 1-½ years if we qualify). State and Federal Grants, possibly after October – there are certain requirements. We need to get estimates and then write up Grants.
- iii. Security camera upgrades (various costs).
- iv. Additional door at Door 1 main entrance (\$10,800.00 plus swipe cost). Possibly approach Finance Committee with a proposal for assistance. Next Finance Committee meeting will be May 18<sup>th</sup>.  
Fellowship Hall – window films. Use key fobs for gym doors – Paul to get estimate.
  - change Jill's window
  - add sliding vent
  - window film all three doors
  - locked doors more secure – buzz people in

- d. New signs.
  - i. Proof approval.
  - ii. Price approval.

Signage around the building – received information and quote from Fast Signs, approximate cost \$1,296.00. It was decided we would use black posts. The verbiage on the sign would be:

- CHURCH
- GYM
- FELLOWSHIP HALL
- HANDICAP PARKING/ELEVATOR ACCESS

The only other sign we would need for the time being is a sign for funerals, which would read something like the following:

FUNERALS  
ENTER  
DOOR #5  
COUNTY E  
ENTRANCE

- e. Pass through window. Window in school office (service window) Fuzzy to get this done this summer after school is out. Approximate cost \$1,500. Scheduled to be done June 15<sup>th</sup>.
- f. Plaster.
  - i. 6<sup>th</sup> grade windows
  - ii. Several corner joints throughout the building. Paul will check with Fuzzy. Classroom plastering and clean up some of the corners. Possibly Kyle Vosters to do. Paul looking for other possible plasterers.
- g. Other new business.
  1. Resurfacing back parking lot after Country Fest (about two weeks after Country Fest). Will need to fill in the cracks and resurface. This was last done in 2018. Paul contacted Brad Van Caster, the GM at Badgerland Sealing, to get the cost of filling in the cracks, resurfacing and repainting the lines – the cost would be approximately \$4,700 and to have the striping (repainting the lines) done would be an additional \$640. We would get two full summers and winters before we would need resurfacing and resealing done again.
  2. Randy contacted Randerson Heating. It was decided we would change out our own filters. Filters to be changed every quarter.
  3. The boiler project to be covered by One by One Campaign. We have reached 78% of the goal. Father Robert believes we should reach 80% by this weekend. A full assessment for the boiler is still needed and possibly have digitally programmed thermostats.

The meeting adjourned at 7:55 p.m. with a prayer from Deacon Gary.

**Next meeting: To be determined.**