

St. Nicholas Board of Education
Minutes
April 10, 2018

Members Present: Chris Schmidt, Father Walter, Jodi Roskowski, Jill Cropsey, Leah VanHandel, Terri Romitti, Jessica VandenHeuvel, Travis Gerritts, Mark VanderLinden, Kathy Brennan

Members Excused: None

Open Floor: Tim Clark, Pastoral Council Liaison

Approval of the Agenda: Terri Romitti makes a motion to approve the agenda. Leah VanHandel seconds it. All in favor and motion passes.

Valley Area Special Needs: – No report this month

1. St. Nicholas representative opening – Volunteer still needed

Approval of the March Minutes: Mark VanderLinden makes a motion to approve the agenda. Jessica VandenHeuvel seconds it. All in favor and motion passes.

Pastor's Report Saint Nicholas April 2018 by Father Walter

1. Education - Update on school marketing plan
2. Worship
 - a. March server of the month: Olivia Bast
 - b. Mass journals were introduced at 7 am and 10:30 am Masses and will be introduced at 4 pm Mass soon
 - c. First Communion Masses April 14/15 and April 21/22
3. Living Justice
 - a. 48 new sponsorships were gained from our two parishes in response to Father Jim Horath's visit and the ministry of Unbound
 - b. The monument for the gravesite for babies is funded and the engraving and placement will proceed
4. Holy, Engaged, Alive:
 - a. Holy Hour, Tuesday April 17, 4:45pm
 - b. I will be at USML October 29 to November 8 for continuing studies for Catholic priests
5. Finance council
 - a. 2018 Bishop's Appeal we are at \$42,952 of the \$62,949 goal, (73%)
 - b. Pastoral Council worked on assigning objectives from the five year strategic plan. The council liasions will work with the committees
 - i. The Board of Education will need to write goals to satisfy the objectives. Tim Clark, the liasion for B of E will email them to Chris Schmidt or Jill Cropsey
6. The Morgue at Immaculate Conception in Oneida has closed and the building will be destroyed.

Financial Reports: March 2018 not available for review
We will have March reports for our next meeting

Administrative Reports:

New Evangelization Board Report April 2018

From Kathy Brennan

1. First Eucharist retreat at the end of January was well attended. The students were given the opportunity to receive unconsecrated hosts and wine as a part of the retreat and we used this experience as a teaching moment for parents and students. A number of people helped to make this night possible and thanks goes to Jess, Karen Court and her daughter Pauline, Deacon Gary, Betty Moser, Judy VerVoort, Molly Brennan and Brenda Ziehl.
2. All students in grades 3 – 11 have been given the opportunity to receive the Sacrament of Reconciliation. Thank you Father Walter for hearing the confessions of our students and thanks for Jennifer who created a reflective environment in the church.
3. All of our classes were able to pray the Stations of the Cross during the Lenten season.
4. The students in grades 5, 8, and 11 have taken the ACRE assessment.
5. We continue to look for a new NE assistant as well as a Youth Minister.

St. Nicholas School Administrator Report March 2018

From Travis Gerritts

1. St. Nicholas School has officially entered the Wisconsin School Choice Program. The application period began on February 1 and we continued to gain more applicants. We are up to 6 students who have applied for the program.
2. The Super Sunday Event occurred on March 18. It was a fun day for St. Nicholas families. Thank you to the Athletic Committee, Sue Shinnars and Student Leadership for your help in organizing the event.
3. Home and school held the Easter Extravaganza on Friday, March 23. It was a great event for families of St. Nicholas. Thank you Home and School for organizing.
4. The students led the Stations of the Cross this year. It was capped off by a wonderful performance by our 4th graders of a shadow play representing each station.
5. 8th grader Caden Bast won first place and earned a \$500 scholarship for his performance at this year's Math Bowl hosted by Xavier High School. Fellow 8th grader, Sam Edelburg, tied for 2nd in the competition as well. The team took 4th place out of approximately 30 schools in the diocese.

6. On March 14th, the 3rd and 4th graders performed beautifully with the traveling talent group: Opera for the Young. Thank you Mrs. Groh for preparing our students.
7. For the school year of 2018-2019, we currently have 112 registered students, 12 said they were coming back and have not yet registered, 5 have not answered and 2 are not returning.

Marketing:

1. Coloring sheets for children's bags
 - a. Kathy, Jennifer and Jill Cropsey worked on the coloring sheet to put in the bags
 - b. They will change the coloring sheets monthly with different themed pages
2. Joint New Evangelization / School flyer
 - a. The flyer will be mailed to all 3, 4 and 5 year olds in the Parish
 - b. We spoke of mailing it to non-parish members with children who were baptized at St. Nicholas. Stephanie will need to ask Tech Support how to access that group in the files

Old Business:

1. St. Nicholas School 2018-2019 has been reviewed
 - a. The Finance Council has not approved it yet
2. Board of Education replacements for Mark and Leah brainstorming
 - a. Jayne Vosters and Jodi Calmes were asked and have not responded yet
 - b. Bob Schommer and Jim Newhouse are willing to join
 - c. Another suggestion was Dean Daul
3. Board of Education Manual
 - a. The Diocese has a manual available for us to verify the duties of the Board of Education.
4. Capital Campaign
 - a. Phase 2 is in the design and bidding process
 - b. They are waiting on bids and in-kind donations from companies before a decision is made on the community center size
5. Door
 - a. Governor Walker passed a bill recently that approves funding for school safety. This may be a way to get funding for the addition of a door for a more secure building and application for a grant would need to occur.

New Business:

1. New Evangelization budget approval
 - a. Chris asked New Evangelization to enter data on student sizes from year to year for the past five years. This will help to see trends occurring and help with setting the future budget.
 - i. This should happen for next year's budget and the new Assistant could complete this
 - b. Approval for the New Evangelization 2018 – 2019 budget occurred and is ready for Finance Council. Jodi Roskowski made a motion to approve the budget and Terri Romitti seconded it. All in favor and motion passed.
2. Parent Survey
 - a. Father Walter emailed out the parent survey this past week.
 - b. There have been 77 surveys completed to date.
 - c. We will go through the results at the May meeting.
3. Todd Blahnik, Superintendent of Catholic Schools for Diocese of Green Bay will be at the May meeting.
 - a. He will give an update on Meitler study.
 - b. Be prepared with any questions you have for him.

Closing Prayer at 8:57 PM

Leah VanHandel makes the motion to adjourn the meeting. Terri Romitti seconds it. Motion passes, meeting adjourned.

Next meeting May 1, 2018 at 7:30 PM in the Notre Dame Room

Submitted by: Jessica VandenHeuvel