

St. Nicholas Board of Education  
Minutes  
December 5, 2017

**Members Present:** Chris Schmidt, Father Walter, Leah VanHandel, Jodi Roskowski, Jill Cropsey, Terri Romitti, Jessica VandenHeuvel, Travis Gerritts, Mark VanderLinden, Tim Clark (Pastoral Council Rep)

**Members Excused:** Kathy Brennan

**Open Floor:** No one present

**Approval of the Agenda:** Mark VanderLinden makes a motion to approve the agenda. Jill Cropsey seconds it. All in favor and motion passes.

**Valley Area Special Needs:** – Chris Schmidt

- a. St. Nicholas representative opening – Volunteer still needed
  - i. Stephany Leurquin – VASNRE Director – 920-636-6580 or [leurquins@holyspirit-parish.org](mailto:leurquins@holyspirit-parish.org)  
Stephany may be coming to the January meeting, Chris will be in contact with her.

**Approval of the November Minutes:** Terri Romitti makes a motion to approve the November minutes. Jessica VandenHeuvel seconds it. All in favor and motion passes.

**Pastors Report Saint Nicholas December 2017**

1. Education
  1. Confessions were offered Friday, December 1
  2. Happy Saint Nicholas Day!
2. Worship
  1. Altar servers appreciation – started altar server of the month
  2. Mass in Spanish/English on Thursday, January 18
3. Holy, Engaged, Alive
  1. Teach My People to Pray Holy Hour – Tuesday, December 19, 4:45 PM
  2. 150<sup>th</sup> Jubilee of the Diocese of Green Bay, books for sale
    1. History Book
    2. History Picture Books
    3. New Testament, illustrated and annotated
4. Finance Council
  1. Bishop's Appeal, Crozier Society appreciation party, December 2, 36 people attended
  2. Stewardship, December mailing going out
5. Other
  1. Sandy Schmitt, the New Evangelization secretary has resigned

**Financial Reports:** Reviewed

**Administrative Reports:**

**New Evangelization Board Report December 2017**

From Kathy Brennan

1. The First Reconciliation retreat on November 2nd was very well attended and the feedback that we

received was positive.

2. Catechist In-service on November 8th

Presenter was Rachel Van Handel from Spiritus. Rachel discussed how we can share our story with others. The evening included time for prayer and practice sharing our stories of faith.

3. On November 9th Jennifer and I attended a Professional Development day that was put on by the professional organization that we belong to. The theme for the day was poverty and how to help our young people and catechists understand its impact on the lives of those we minister to. The day was very fruitful and eye opening.

4. High School Evangelization Night on November 15th was well attended and very well received. Sarah Swafford a national speaker from Benedictine College in Kansas spoke on Emotional Virtue. We brought 150 students in grades 9-11 to this event.

5. On November 21st I attended a day long Alpha training at the Diocese and will begin working with the parish staff. We will conclude our Alpha experience by June, 2018.

Looking ahead:

1. GBYC; KI Center in Green Bay for Grade 11 students. All day event.
2. St. Nicholas Feast Day Mass at 6PM on Wednesday, December 6th.
3. NE Christmas play, Sunday, December 17th at 5PM
4. Middle School Spiritus Retreat, Wednesday, December 20th
5. No class Wednesday, December 27th

### **St. Nicholas School Administrator Report December 2017**

From Travis Gerritts

1. The 8<sup>th</sup> graders (Student Leadership), along with the help of Mrs. Shinnors and Mrs. VanHandel prepared a Thanksgiving lunch for students, school/parish staff and lunch volunteers. It was a wonderful event.
2. The 7<sup>th</sup> and 8<sup>th</sup> graders participated in CPR training on November 22.
3. The 7<sup>th</sup> and 8<sup>th</sup> grade class visited "The Willows" assisted living home on November 22. The students made Thanksgiving cards with the residents and taught them the words and actions to a song. It was an amazing experience.
4. All students completed part 1 of 2 in their safe environment training.
5. The school has begun the application process for 2018/2019 Wisconsin Choice Program.
6. The Xavier Orchestra performed Christmas songs for our students on November 30. It was a treat to listen to such a talented group.
7. St Nicholas had 3 winners in the Patriot's Pen Essay Contest. The winners were presented with a check and will now enter the next level of the competition.
8. Parent/teacher conferences were held on November 14 and 16.

#### **Old Business:**

- a. Building for the Future update – Mark VanderLinden
  1. There will be a "Preview Night" on December 19 from 6 pm to 8 pm at Field of Scenes for local contractors to discuss the new construction.

#### **New Business:**

1. St. Nicholas School 2018-19 proposed tuition & budget discussion – Need approval to advance to finance council \*
  1. The proposed tuition was discussed and agreed upon to pass on to finance council for

approval. Jodi Roskowski made a motion to approve new tuition costs. Jill Cropsey seconds it. All in favor and motion passes.

2. Marketing Plan DRAFT
  1. This will be reviewed at the January meeting.
3. Christmas Carol Discussion
  1. All parishioner are invited to go Christmas caroling in the community on December 16, 6 PM – 8 PM.
  2. Meet at the Parish Hall at 5:45 PM and caroling locations will be decided.
  3. Deacon Gary and Father Walter will put together a list of home-bound people to visit
  4. A social will follow in the Parish Hall. Bring a snack to share, if you wish.

Closing Prayer at 10:05 PM

Terri Romitti makes the motion to adjourn the meeting. Leah VanHandel seconds it. Motion passes, meeting adjourned.

Next meeting January 2, 2018 – Notre Dame Room