

St. Nicholas Board of Education  
Minutes  
June 5, 2018

**Members Present:** Chris Schmidt, Father Walter, Jodi Roskowski, Jill Cropsey, Terri Romitti, Jessica VandenHeuvel, Kathy Brennan

**Members Excused:** Leah VanHandel, Mark VanderLinden, Travis Gerritts

**Welcome New Members:** Jayne Vosters and Jim Newhouse

**Open Floor:** None present

**Approval of the Agenda:** Terri Romitti makes a motion to approve the agenda. Jessica VandenHeuvel seconds it. All in favor and motion passes.

**Valley Area Special Needs:** – No report this month

1. St. Nicholas representative opening – Volunteer still needed

**Approval of the May Minutes:** Changes were made to the minutes per request from Chris Schmidt. Jodi Roskowski makes a motion to approve the agenda. Terri Romitti seconds it. All in favor and motion passes.

**Pastor's Report Saint Nicholas June 2018 by Father Walter**

1. Education
  - a. Welcome: Leticia Santiago new Local Safe Environment Coordinator
  - b. Welcome: Lisa Kater, New Evangelization secretary
  - c. Todd Blahnik, Diocesan director of education made a helpful presentation at the TBOE meeting on May 1.
2. Worship
  - a. May server of the month: Tucker Brockman
  - b. Confirmation Sunday, May 13, 10:30 am, fifty confirmands! Next confirmation Saturday, May 11, 2019 at 5:30 pm at Saint Edward
3. Living Justice
  - a. Baby Bottle fund collection for Mother and Unborn Baby Care and Womankind in May – looked like a good response
  - b. Mother's Day Rose sale to support Wisconsin Right to Life – SOLD OUT!
4. Holy, Engaged, Alive:
  - a. Teach my people to pray Holy Hour Tuesday, June 19 at 4:45 pm with Deacon Gary
  - b. I will attend the diocesan priest retreat June 18 – 21 in Green Lake
  - c. I have been appointed to serve on the priest personnel board starting July 1 for a term of three years
    - i. The board makes recommendations to the Bishop on where to place priests

5. Finance council
  - a. 2018 Bishop's Appeal. We reached our goal one month earlier than last year!
  - b. Building for the Future
    - i. Chad Evers, Mark VanderLinden, Cortney Curran and I met with the College of Consultors on May 31. After our presentation and some questions from Bishop Ricken and the consultors, they approved our Building for the Future project! Fundraising needs to continue.
  - c. Election for the parish treasurer trustee was June 2 – 3
  - d. If Chad Rottier is elected trustee, the finance council will have one open seat.
  - e. My stewardship letter, along with a giving statement and EFT form was mailed to every household
6. Pastoral Council
  - a. Jean Peterson has agreed to serve a second term. The council has no new members.

**Financial Reports:** April 2018 Reviewed

**Administrative Reports:**

**New Evangelization Board Report June 2018**

From Kathy Brennan

1. VBS
  - a. Monday, June 11 – Thursday, June 14
  - b. Time: 12:30 – 4
  - c. Parish Hall, school, outside
  - d. 66 students registered
  - e. Middle and High School students will help the VBS team during the week
  - f. Theme is Birthday Blast – celebrates life
2. Love Begins Here High School
  - a. June 17 – 22
  - b. Two Rivers
  - c. Kathy and 3 girls from St Nicholas will be attending
3. I attended the Catholic Evangelization Course Level 2 at Silver Lake May 14 – 16. The course was very informative and I will share what I learned at a later date.
4. Confirmation on Sunday, May 13 with Bishop Ricken was beautiful. Bishop Ricken confirmed 50 students at the 10:30 am Mass. Thank you to Deacon Gary, Father Walter, our choir and altar servers for all their hard work.
5. Confirmation 2019 will take place at St. Edward on Saturday, May 11 at 5:30 pm.

6. Lisa Kater began work as our NE assistant in May and it is great to have her as part of our team.

## **St. Nicholas School Administrator Report June 2018**

From Travis Gerritts

1. Mr. Gerritts applied for a grant earlier this year through Catholic Foundations and was awarded the amount that was asked for: \$12,000. The school will receive a check before June 30<sup>th</sup>.
2. Mr. Gerritts applied for a School Choice Grant that was available for schools that were new into the program and we have learned that we will receive \$2500 towards any costs incurred by the program.
3. The Spring Concert was held on Wednesday, May 16. It was a great night.
4. The school year concluded with graduation on Thursday, May 31. It was a very nice celebration. We had 5 graduates this year.
5. The 4<sup>th</sup> and 5<sup>th</sup> graders took a trip to Madison on April 30 along with the 4<sup>th</sup> and 5<sup>th</sup> graders from St. Edwards. The group visited the Madison Zoo and toured the state capitol.
6. Rachel Deuster and Mary Godin will not be returning next school year. We wish them the best on any new endeavor.
7. Field trips on May 25 and Field Day on May 30 made for some fun experiences to conclude the school year.
8. 3K graduation was held for parents, grandparents and visitors on Monday, May 21 and 4K graduation took place on Tuesday, May 29 with a small ceremony followed by a reception on the playground.

### **Marketing:**

1. Yard sign consideration
  - a. We spoke about a “Welcome to St. Nicholas” sign for incoming 3K/4K students. For a “step in” sign approximate cost is \$8 per sign.
  - b. Chris will talk with the company doing the banners for CountryFest and see how much they would charge for the “step in” signs.

### **Old Business:**

1. Building for the Future update – Father Walter
  - a. The diocese approved the plans
  - b. \$298,000 still needs to be raised before any ground breaking
1. New Evangelization parent survey results – Jessica and Terri

- a. We will revisit the survey again and see what changes we could make to get people to sign up.
- b. We spoke about outreach within the parish first and inviting others to join things and be more involved. This would be focusing on adults.
- c. Youth Mass Consideration
  - 1. Proposed Schema for Mass with NE/school/youth/young adult involvement
  - 2. Goal: Bring souls to the Lord
  - 3. Lectors – selected from previous confirmation class (newly confirmed)
  - 4. Prayers of the Faithful (petitions) – three from grades 3 – 6?
  - 5. Ushers – Grades 8 – 12 work with adult ushers
  - 6. Choir – Grades 4 – 12 work with musicians
  - 7. Cantors – work with musicians (grades 4 – 12)
  - 8. Altar Servers – two experienced servers plus one newer server
  - 9. Proposed Dates (all 10:30 am Mass)
    - 1. November 18, 2018
    - 2. February 3, 2019 (Catholic Schools Mass – School families only)
    - 3. March 17, 2019
    - 4. June 2, 2019 (Ascension)
- 2. Board of Education goals / strategic planning alignment with Pastoral Council
- 3. Todd Blahnik link
  - a. <https://goo.gl/CjjvGg> This is the presentation from Todd
  - b. Mission Insite – demographic reports
    - i. Does anyone want to get trained for this? Jodi suggested a staff member might be better for receiving the training.
    - ii. Father Walter will reach out to Todd about how to train someone / what training is available.

**New Business:**

No new business to discuss

**Executive Session** – Father Walter Stumpf (scheduled for October, January and March meetings)

**THANK YOU** outgoing board members – Mark VanderLinden and Leah VanHandel

- 1. Both have been members for five years. Their dedication to the Board of Education is appreciated!

Closing Prayer at 8:50 PM

Terri Romitti makes the motion to adjourn the meeting. Jill Cropsey seconds it. Motion passes, meeting adjourned.

Next meeting August 7, 2018 at 7:30 PM in the Notre Dame Room

Submitted by: Jessica VandenHeuvel