

St. Nicholas Board of Education
Minutes
May 1, 2018

Members Present: Chris Schmidt, Father Walter, Jodi Roskowski, Jill Cropsey, Leah VanHandel, Terri Romitti, Jessica VandenHeuvel, Travis Gerritts, Mark VanderLinden, Kathy Brennan

Members Excused: None

Open Floor: Tim Clark, Pastoral Council Liaison

Todd Blahnik – Diocese of Green Bay, Superintendent of Catholic Schools

1. Todd spoke with the board about all the changes that have been happening in the Diocese since 2014 and the upcoming changes
 1. Bishop Ricken started “Disciples on the Way” in 2014
 1. The first part was “Teach My People to Pray”
2. Starting July 1, the Diocese will have six new positions to assist Catholic schools in the Diocese
 1. Superintendent: Todd's position
 2. Associate Superintendent will have two positions
 1. One will work with faculty and principals
 2. One will work with curriculum and instruction
 3. Director of School Finance
 1. Assist each school in best practices
 2. Tuition assistance
 3. Help parishes to be proactive with finances
 4. Director of School Advancement
 1. Marketing and fundraising
 2. Teach best practices
 3. Establish Diocesan wide marketing tools
 5. Program Coordinator
 1. Help with Wisconsin Choice programs and federal government programs
2. The Diocese has started Parish and School Mission Planning
 1. Pilot Program with 25 parishes is going on now
 2. The program works to combine parish, school and community
 3. It is mission oriented with capital campaign goals
 1. The capital campaign will be 50% going to parish and 50% going to diocese
 4. The program will come in waves about every 6 months and there will be three waves
 1. Todd thought St. Nicholas will most likely be in the final wave because we have a capital campaign happening now.
 5. Mission Insights is a web-based program to help with the parish mission planning.
 1. St. Nicholas should have a member trained in it
 1. It could be any parish member, preferable someone who likes looking at data
 2. The program shows detailed demographics for the community
 3. This will encourage the parish to make decisions based on data
3. The board asked Todd his thoughts on St. Nicholas school tuition and class sizes
 1. Todd's guideline was class sizes of 25-26 as the max and 12-15 as a minimum.
4. For tuition, Todd provided an example of a “Two pay rate” tuition
 1. Standard rate would be a large sum base tuition
 2. Active Participation rate would be a smaller sum and would require family to volunteer

(time, talent and treasure)

3. We should let the parish and school families know how much it costs to educate their child and what a deal it is
 1. Current cost is \$7,000 - \$8,000

Approval of the Agenda: Jodi Roskowski makes a motion to approve the agenda. Terri Romitti seconds it. All in favor and motion passes.

Valley Area Special Needs: – No report this month

1. St. Nicholas representative opening – Volunteer still needed

Approval of the April Minutes: Leah VanHandel makes a motion to approve the agenda. Jodi Roskowski seconds it. All in favor and motion passes.

Pastor's Report Saint Nicholas May 2018 by Father Walter

1. Education
 - a. Update on school marketing plan, personal encounters (evangelizing)
 - b. Todd Blahnik, Diocesan director of education will join our TBOE meeting May 1
2. Worship
 - a. April server of the month: Gretchen Ponschock
 - b. May crowning and seed blessing Thursday, May 3
 - c. Rosary prayed before weekend Masses in May
 - d. Confirmation Sunday, May 13, 10:30 am. Additional seating in cafeteria
3. Living Justice
 - a. Baby Bottle fund collection for Mother and Unborn Baby Care and Womankind
 - b. Mother's Day Rose sale to support Wisconsin Right to Life
4. Holy, Engaged, Alive:
 - a. Dedication of Saint Joseph Chapel, Animarum Salus. May 1. Our Lady of Good Help, Champion, Wisconsin
 - b. I will be on vacation May 14 - 19
5. Finance council
 - a. 2018 Bishop's Appeal we have \$60,369 of the \$62,949 goal, (96%). \$2580 to go
 - b. Accepting nominations for Trustee Treasurer, election June 2 - 3
6. Pastoral Council worked on assigning objectives from the five year strategic plan. The council liaisons will work with the committees

Financial Reports: Reviewed

Raffle question regarding the \$2,000 over. Clarify with Cortney on this amount

Administrative Reports:

New Evangelization Board Report May 2018

From Kathy Brennan

1. New Evangelization student classes have concluded for the year.
2. Catechist and volunteer appreciation dinner on Wednesday, May 2
3. All but one First Communion has been celebrated. Weather on April 15 caused Mass to be canceled and First Communions to be rescheduled
4. Presented information to incoming grade 11 students and their parents regarding Confirmation in Spring 2019 on Wednesday, April 25
5. Confirmation 2019 date has not been shared with us as of yet. St. Nicholas will be combining with St. Edward for the Confirmation Mass which will be held at St. Edward.
6. We are very happy and pleased to have hired Lisa Kater as our New Evangelization Assistant. Lisa will be starting shortly.

St. Nicholas School Administrator Report May 2018

From Travis Gerritts

1. St. Nicholas School has officially entered the Wisconsin School Choice Program. The application period has now ended. We concluded the application period with 8 students who have applied for the program for the upcoming school year.
2. I have applied for a grant through the American Federation of Children Growth to cover some of the initial costs of entering into the Wisconsin Choice Program. If received, the grant could be worth between \$1,000 and \$5,000.
3. Teacher contracts have been given out for the upcoming 2018 – 2019 school year. Once contracts are signed, we will solidify plans for the upcoming school year.
4. The Athletic Banquet was held on April 29 at Colonial House to acknowledge all of our student athletes and coaches.
5. The 4th and 5th graders took a trip to Madison on April 30 along with the 4th and 5th graders from St. Edwards. The group visited the Madison Zoo and toured the state capitol.
6. The second and final Safe Environment Training for our students is scheduled for Wednesday, May 2. Helen Kobussen from the Sexual Assault Crisis Center is coming to speak to the students. She has been presenting for the past couple of years and always does a phenomenal job.
7. Mr. Gerritts has gotten the ball rolling in applying for a school safety grant. The grant funds would be applied towards a new door near the entrance of the school. This set of doors would secure the students during lunch and phy ed periods.

8. We have completed our spring MAPS testing session.

Marketing:

1. Nothing to report on.

Old Business:

1. Board of Education nominations closing May 13 with selection at school mass on May 17
 - a. Current nominees: Jayne Vosters, Jodi Calmes, Bob Schommer, Jim Newhouse
2. Building for the Future update – Mark VanderLinden
 - a. The building committee is busy
 - b. Local contractors are bidding and there have been about \$350,000 in-kind donations
 - c. Plans and drawings were submitted to Diocese for approval

New Business:

1. New Evangelization parent survey results – Jessica and Terri
 - a. There were 97 responses from the survey
 - b. The overall comments were positive
2. Board of Education goals / strategic planning alignment with Pastoral Council
 - a. Per Tim Clark's email, the Pastoral Council asked the Board of Education to focus on two objectives for the one year plan. The board needs to write 1 – 3 goals to work toward achieving the objectives.
 - i. #8 Youth, Young Adults and Family – Encourage young adults to grow in their spiritual life and inform them of the opportunities to join other young adults in the local church.
 1. This is a broad range of groups
 2. There is a Youth/Young Adult/Adult Ministry person in the process of being hired.
 3. Kathy will look for ideas to form into goals for next meeting
 - ii. #14 Education – Build fellowship among day and religious education families
 1. Kathy will write out specific goals for next meeting.
 2. Youth Choir has been started by Angela Weyenberg and is in the beginning stages
 3. Youth Mass 2 – 3 times per year
 1. Suggested times are: Mid November – blended, January – Catholic schools, March – blended, June ?

Closing Prayer at 9:50 PM

Leah VanHandel makes the motion to adjourn the meeting. Mark VanderLinden seconds it. Motion passes, meeting adjourned.

Next meeting June 5, 2018 at 7:30 PM in the Notre Dame Room

Submitted by: Jessica VandenHeuvel