

St. Nicholas Board of Education  
Minutes  
October 3, 2017

**Members Present:** Chris Schmidt, Father Walter, Leah VanHandel, Jodi Roskowski, Jill Cropsey, Terri Romitti, Jessica VandenHeuvel, Travis Gerritts, Mark VanderLinden, Kathy Brennan

**Members Excused:** None

**Open Floor:** N/A

**Approval of the Agenda:** Mark VanderLinden makes a motion to approve the agenda. Jill Cropsey seconds it. All in favor and motion passes.

**Valley Area Special Needs:**

- a. St. Nicholas representative opening – Volunteer needed and no board members offered to volunteer.
- b. Chris plans to contact Stephany about coming to the November Board of Ed meeting to talk about their program
  - i. Next meeting Thursday, November 2 at noon
  - ii. Stephany Leurquin – VASNRE Director – 920-636-6580 or leurquins@holyspirit-parish.org

**Approval of the September Minutes:** Jodi Roskowski makes a motion to approve the agenda. Terri Romitti seconds it. All in favor and motion passes.

**Pastor's Report:**

Pastors Report Saint Nicholas 171003

1. Clergy Congress Monday October 9 to Wed. 11th
2. Education
  - a. Catholic School Summit was Sept. 22, strategies will be refined
  - b. Travis Gerritts received recognition at Mass Sept. 24
  - c. Travis and I had got together to set goals last week. We will meet with Jane Schuler from the diocesan dept. of education Oct. 17 to refine and strategize
  - d. Altar server training October 3 for St. Nicholas school kids. This was a refresher course for the older students. On October 17 there will be a training for the 4<sup>th</sup> grade students with the older students as mentors
  - e. NE classes end with Adoration
  - f. Music academy; this should be looked into for 2018-2019.
3. Worship
  - a. Stephanie called the 55 EMHC who did not respond to the annual formation letter
  - b. Solemnity of All Saints Masses (total four Masses, see bulletin)
  - c. Mass with anointing of the sick, Tuesday November 7
  - d. Blue Mass (for police, firefighters, first responders, etc.) Tuesday November 14
4. Holy, Engaged, Alive
  - a. Teach My People to Pray Holy Hour- Tuesday October 17, 4:45pm
  - b. Discipleship seminars Saturdays in October and Tuesday Oct. 24.
  - c. 500<sup>th</sup> Anniversary of the Protestant Reformation; Commemoration. Jayne Vosters will make a presentation on Thursday, November 9 at St. Edward's
5. Finance council
  - a. Stewardship, message to be sent out in November, January, and May
  - b. Fundraiser guidelines are in place
  - c. East Parking lot; we will reconsider the decision to re-seal the existing pavement. I spoke with Mark Lang about getting new design and asphalt proposals to improve safety, traffic flow, snow removal, drainage, etc. Simply re-sealing what is there is not going to help the deficiencies.

d. Parish Annual meeting Sunday October 29, 11:45am to 12:30pm  
(Packers bye week)

e. Joint Finance council and Pastoral council meeting Thursday November 16

### **Financial Reports:** Reviewed

### **Administrative Reports:**

#### **New Evangelization – Kathy Brennan:**

1. Classes for grades 1-11 have begun.
  - A. Number of registered students is down.
    1. Parents opting to send children only when their child is preparing to receive a sacrament
    2. Confirmation preparation begins in grade 9
    3. Right now First Reconciliation and First Eucharist are grade 2 only. Consider making it a two year program.
    4. Policy for St. Nicholas regarding participation in Religious Education program is needed.
  - B. Catechists
    1. We have a great group of men and women who have stepped forward to help with catechesis.
    2. We could use one more male grade 9 catechist.
    3. Could use co-teachers and aides.
2. Looking forward to
  - A. First Reconciliation parent meeting Thursday, Oct 5. Make up meeting scheduled for Tuesday, Oct 10.
  - B. Night time outdoor rosary for middle and high school students.
  - C. Catechist in-service at St. Bernard on Wednesday, October 25. This is sponsored by ProClayM. Joe Propaki is the key note.
  - D. Joe Tremblay's presentation on depression, October 30 at 6:30 PM
3. Presentation on Catechesis of the Good Shepherd. We held a Jerusalem mustard seed and Kathy showed us how to teach children in the Montessori style

#### **School – Travis Gerritts:**

1. Pizza sale order forms, cookie dough order forms, and wreath order forms have gone out to families.
2. Principal, Priests, and School Board Members attended a Catholic School Summit at St. Norbert University on September 22nd. The Meitler Group, along with the Green Bay Diocese, rolled out a draft to a new strategic plan for Catholic Schools. Fr. Walter, Chris Schmidt, Mark VanderLinden, and Travis Gerritts attended the summit. Chris talked about the Meitler study and will email all the key findings to the members of the Board of Ed group.
3. We have begun our self-study in the accreditation process. A group of teachers and Mr. Gerritts are leading the first Domain: Mission and Catholic Identity.
4. St. Nicholas will continue their partnership with Country Villa. The 5th grade class will be visiting each month to assist with their Catholic service. The students will read and sing during the service. After the service, the students will get a chance to participate in an activity with the residents.
5. St. Nicholas has officially signed up through the Wisconsin DPI to be labeled a “school of interest” in pursuing the School Choice Program.
6. The kindergartners attended a field trip to the Freedom Fire Station on Sept. 29th. The middle school traveled to Irish Waters Golf Course to hit driving range balls and practice putting.
7. Fall, 2017 MAP Testing is nearly completed. The results will be revealed once our diocesan window has closed.
8. St. Nicholas has received 88 hours of Title I Services for struggling readers at St. Nicholas. Students in grades K – 3 are eligible.

**Old Business:**

A. Building for the Future update – Mark VanderLinden

a. Consolidated Construction Company was hired for the project

I. CCC met with several different parish groups about their needs and wants. Drawings were updated and the Building Committee will provide an update at Mass once it's set.

**New Business:** No new business to report

**Executive Session occurred this month.**

Closing Prayer at 10:15 PM

Leah VanHandel makes the motion to adjourn the meeting. Jodi Roskowski seconds it. Motion passes, meeting adjourned.