

St Nicholas Total Board of Education

UnApproved Minutes

August 2, 2016

7:30pm

Members Present: Jeremy Katar, Jessica VandenHeuvel, Mark Vander Linden, Kathy Brennan, Bob Schommer, Travis Gerrits, Leah VanHandel, Father Walter, Chris Schmidt, Jill Cropsey

Members Absent: N/A

Approval of Agenda: Mark Vander Linden makes the motion to approve the agenda. Bob Schommer seconds. All in favor motion passes.

June Minutes Approval: Bob Schommer makes the motion to approve the June minutes. Kathy Brennan seconds. All in favor motion passes.

Valley Area Special Needs: They sent us an annual assessment of \$673.00 and will be having a meeting with all the pastors to discuss.

Pastor's Comments:

1. Mr. Travis Gerrits has been hired as principal and Ms. Becky Morrin will be at St Edward fulltime.
2. Father Walter shared experience from his Colorado retreat.

Financial Report:

1. Chris explained the financial reports and it looks like we are in an ok spot.
2. Mark Vander Linden said there was a little catch in tuition but we may see that on the June financials because its end of the fiscal year. He also was wondering about script credit and Chris said he will ask Cortney.
3. Lunch program looked good with numbers and there will be a change to get cost down in 2016/2017 school year.

Administrative Reports:

1. New Evangelization-
  - a. Jennifer Jochman has been hired as the 6-8 grade coordinator and has already started.

- b. They have established a New Evangelization Team of Ellen Wilson, Tina Sturm, Karen Court and Father Walter
  - c. Jeremy Katar asked if we received any more catechists. Kathy responded that she and Sandy have not crossed paths due to vacation so she isn't sure but she does know of 3 of them before vacation started.
  - d. People will be talking at masses during the weekend of August 27<sup>th</sup> and 28<sup>th</sup> about the new direction our New Evangelization program is going.
    - 1. Looking into new communication avenues
    - 2. Christmas Pageant for Elementary School classes
    - 3. \_\_\_\_\_ Meal for Middle School classes
    - 4. More Service Opportunities for High School Classes
    - 5. 10-15 minutes of Eucharistic Adoration at the end of every class and parents are encouraged to attend with their children.
    - 6. Parents are going to be asked to volunteer in the classrooms and have parent learning opportunities.
    - 7. Talking about script and giving baskets to the Harvest Bazar as a fundraiser.
  - e. Working on cleaning crew for Wednesday nights.
2. School-
- a. Ms. Morrin will meet with Mr. Gerrits 2x per month to help with the transition and they will work together with in-services, purchasing supplies, teachers, and fieldtrips.
  - b. Looking to fill vacated teaching position. I will be posted on WeCan.
  - c. Staff meeting went really well teachers are sad to see Ms. Morrin go but happy to be working with someone they know.
  - d. All feedback has been very positive from parents and staff

Old Business:

- 1. Tuition discount for Catechists' children in New Evangelization classes (approved electronically as part of June agenda)
- 2. Mark VanderLinden asked if the After Care Program has been ironed out with where it will be held and who is doing it. Mr. Gerrits reported that Ms. Morrin was working on it today. Concern was voiced that there is no space on Wednesday nights to put the after care and after several options were discussed it was agreed that some space could be accommodated for the aftercare students on Wednesday. In the end it was agreed that the computer room would be the best location and was supported by all in attendance. The staff lounge will be used for prep and script will get a table in the entry way or we can go back to using the dutch door closet in the entry. Leah will contact Mark Thelen and let him know of these changes and get his thoughts.
- 3. All parents will have to stop by Lisa in the parish office to pick up their children.

New Business: N/A

Closing Prayer

8:40pm

