

## Capital Campaign February 13, 2017

### February 2017 Letter

- Rewrite from Father Walter
- Back of Letter Review
- Send out in February
- **ACTION:** Karen to follow-up with revisions

### EDDM

- Timing: before end of March
- **ACTION:** Brad - Updated playground images from Leah to Barb
- **ACTION:** Karen to send graphics to Barb

### Contractor List & Meetings

- Capital Campaign member to be assigned to each committee
- **ACTION:** Gary making contact for contractor meetings
- **ACTION:** Mark to follow-up with Gary on timing; need meetings by end of March
- **ACTION:** Mark to follow-up with Gary about St. John's volunteer liability

### Finance Council Survey Response

- Should receive mid-February

### Phone Bank

- Pastoral Council, Finance Council, TBOE + any suggestions
- Script Complete, including VM message
- Add bigger section to bulletin
- Create Online signup
- **Timing:** Mondays and Tuesdays in April 5:30-6pm, Training, 6-8:30pm
- **ACTION:** Karen to get parishioner list and phone numbers by 1<sup>st</sup> of March
- **ACTION:** Mary to ask about previous phone bank
- **ACTION:** Mark to email PC, FC, and TBOE

### Grant Writing

- **ACTION:** Karen to check into Packers timeline for re-submit

**Next Meetings:** Second Tuesday of each month at 6:30pm