

**Capital Campaign Committee  
Meeting Minutes  
January 9, 2016 at 6:30pm**

**Attendees:** Barb Gerritts, Renee Horswill-Phillips, Karen Krejcie, Mary Talbot, Mark Vander Linden, Brad Sowinski

**Next Meeting:** February 4 at 6:30pm in Parish Office

*OBJECTIVE: Develop and execute a plan to raise 100% of the funds and pledges to a General Project Fund before breaking ground.*

Opening Prayer

Perrino's discretionary fund discussion – let's find out and address

Weyenberg Memorial

Bacon Lee & Associates article

Gift Solicitation Progress

- Tiers 1 and 2 done
- Tier 3 approximately halfway done
- General Membership is being called
- Mark & Brad Contacting Tier 3

Bulletin Updates – maintain percentage and data updates

“Silent Phase Work”

- In Kind Donation Tallies

Building Committee

- What local contractors are willing to
- What % of funds need to be raised before architectural drawings, bids, in-kind?

Donation Levels

- Focus on School & Faith Formation Families

**3 Phases Left**

- Rest of January

- Finish Tier 3 Calls
- Masses
- St. Nicholas non-ad in next Freedom Pursuit cost?
- Online Pledges up by January 23
- Mass Email **BARB TO SEND**
  - **Mary & Barb to get content for Alumni email to Renee (1/14)**
    - **Headline + 3 reasons why the alumni should give**
  - Excel list of Alumni Email Addresses – (from Barb) -- IF WE HAVE ANY?
  - General List (by 1/28)
    - Excel list of Parishioners (from Lynn)
    - Excel list of Faith Formation (from Sandy Schmit)
    - Excel list of School Emails (Marcia)
- Catholic Schools Week Kickoff – for Building for the Future
- Alumni Mailing
  - Letter, envelopes, pledge forms go through Renee
- Renee to get written confirmation from Chad about next steps for Building Committee
  - A/C
  - Elevator Option?
  - Architect Hiring – at what % point can we hire an architect
- February – March
  - “Silent Phase”
  - Focus on School and Faith Formation (Seeking 100% participation from these families toward Building for the Future project)
  - Expansion Project Members at Masses?
  - Boxes for Gifts?
- April – July
  - General Membership
  - Open Forums begin again

#### HOSPITALITY NEEDED

- January 12 – Hospitality for Open Forum
- January 19 – Hospitality for Charitable Giving Seminar

#### Paper Recycling

- No fees to St. Nicholas
- Each dumpster 2-4 tons of paper = \$100 per ton
- Brad to check with Cortney about feasibility