

**Capital Campaign Committee
Meeting Minutes
June 1, 2015 at 6:30pm**

Attendees: Barb Gerritts, Renee Horswill-Phillips, Karen Krejcie, Mary Talbot, Mark Vander Linden, Brad Sowinski

Next Meeting: June 15 at 6:30pm in Computer Lab

OBJECTIVE: Develop and execute a plan to raise 100% of the funds and pledges to a General Project Fund before breaking ground.

1. 10-Year Projection/Strategic Direction

Mark working on 10-year projection; will review with Finance Council to be complete by June 15. Karen presented idea of strategic direction to Pastoral Council; plan underway and will be presented to pastoral council in June meeting.

ACTION: Mark to complete 10-year projection

2. Reviewed Pledge Form; changes recommended.

ACTION: Renee & Karen will re-work to present for next meeting.

3. Reviewed Committees and assigned:

Finance/Audit & Gift Solicitation: Mark & Brad

Social & Follow-Up/Memorial Committee: Mary & Barb

Marketing & Publicity: Renee & Karen

ACTION: All will develop each committee's objectives and goals that tie into the timeline.

4. Donor List Update

Top Potential donors will be targeted for individual meetings.

Lists for small group meetings to be provided

Top 20 will be offered individual meetings.

Next 40-60 will be combined into small group meetings.

Cross-check top donor with stained glass donors

ACTION: Mary & Barb to document 2 lists; will need to cross-check with Stained Glass original donors

5. UC Fundraiser/Amazon/Office Max

Get registered as a church/school fundraiser versus capital campaign

ACTION: Brad to present to Cortney to follow-up on.

6. Phased Mailings:

June Mailing: Father's letter; Invitation to Open Forum for updates August on Tuesday/Sunday. Timeline; Plan is in our 5 year strategic plan. Include "The first stage of fundraising gift giving will begin as early as September."

ACTION: Karen to work with Father on letter.

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Notes taken and documented by Karen Krejcie