

**Capital Campaign Committee
Meeting Minutes
October 5, 2015 at 7pm**

Attendees: Barb Gerritts, Renee Horswill-Phillips, Karen Krejcie, Mary Talbot, Mark Vander Linden, Brad Sowinski

Next Meeting: November 2nd at 7pm in Parish Office or Computer Lab

OBJECTIVE: Develop and execute a plan to raise 100% of the funds and pledges to a General Project Fund before breaking ground.

1. Mailings – all stuffed and ready for mailing on October 8.

2. Open Forums
 - Building Committee has been notified.
 - At least 2 people from Building Committee.
 - Barb & Mary to organize.
 - Is there a deadline to get pledge forms in? Give a call to action.

3. Phone Calls/Follow-Up
 - Brad met with Weyers Foundation. They have received 2 packets.
 - Renee to update letter to Tracy Weyers.
 - Tier 3 from October 8th mailing will be contacted.

4. Thank You letters
 - All up to date
 - Donor of 2 stained glass windows: who is following up? Brad to check with Cortney

5. 2nd Status from Father
 - Goes out December 1, 2015
 - Use St. Nicks non-profit religious postage rates
 - Urge parishioners to get pledge forms in before year-end.
 - Let them know where we are on goal
 - If you misplaced your pledge form, give locale of new one.
 - If you've given already or sent in your pledge form, THANK YOU!
 - Postcard?
 - Karen takes the lead

6. Naming Rights Legal Documents
 - Add a clause regarding: "Signage will not exceed 2% of the Licensee's Pledge. Costs beyond the designated percent are the responsibility of the Licensee. (Both documents)
 - Change address to W2037 County Road S, Freedom, WI 54130; need legal address? (Both documents)

- Morals Clause: Agreement “within” 30 days written notice.
- Add Title with “Term of Years” and “Perpetual”

7. Stained Glass Window

- No Extra letter needed
- Renee to get packets to Karen & open forum stickers
- Karen to send mailing by mid-October
- Mark & Brad to follow-up

8. Update website with all the links.

- Pledge Form
- 10-Year Projection
- Father’s letters
- Stained Glass stuffer
- What else?

9. AC/Building Committee

- Waiting for update from Building Committee

10. Playground Update

- Brad to follow up with Leah

11. Measure Progress

- Yes, Bruce Meulemans will build thermometer
- Plexiglass, rocks, sand...
- Renee and Karen to follow-up with Bruce
- Online thermometer can mimic physical thermometer

12. Freedom Pursuit

- Will do an article. When?
- During quiet phase or after big donation

Next Meeting: 11/2 at 7pm