

St. Nicholas Total Board of Education

Minutes

June 2, 2015

7:30pm

Members Present: Casey Fryda, Mark VanderLinden, Chris Schmidt, Father Walter Stumpf, Jeremy Kater, Bob Schommer, Kathy Brockman, Leah VanHandel, Ms. Perrino

Members Absent: Mike VanderLoop, Carol Berg, Kara Rottier, Deacon Greg Humpal

Open Floor: N/A

Approval of Agenda: Casey Fryda makes the motion to approve the agenda. Kathy Brockman seconds. All in favor motions passes.

Approval of the Minutes: Bob Schommer makes the motion to approve the May meeting minutes. Mark VanderLinden seconds. All in favor motion passes.

Pastoral Comments:

1. Father Walter reported that graduation mass ceremony is planned. Congratulations to all the graduates. Father Ric is set to leave June 10, 2015. He received a letter from the Bishop Ricken and there will be receptions after all masses this weekend June 6 and 7.
2. Search Committee is working hard to find the best candidate for the position of principal, but there are the no results at this time and interviews continue into next week.
3. Father Walter has found two coaches to help with altar servers- Karen Court and Todd Berg
4. Check out the Freedom Pursuit there are a lot of people from St Nicholas represented in this Edition

Financial Reports:

1. Courtney is working very hard to get reports produced. Thanks for all of your hard work.
2. Ms. Perrino informed that the funds from the principal discretionary fund will be spent by the end of June with the balance going to the playground project.

#### Administrative Reports:

1. Faith Formation: The final report was in May. No questions.
2. School Report: No questions. Student Leadership raised almost \$400.00 and is going to donate to the Philippines to go back with Father Rick. It is worth 44 times that in the Philippines.

#### Committee Reports:

1. Parish Council: Nominations were made and Gary VerVoort was voted in as parish trustee. Jean Peterson and Jennifer Jochman will be joining the parish council. The parish council is working hard to figure out how things are going to work when Father Ric leaves.

#### Old Business:

1. Project Update: Capital Campaign received a donation to begin marketing. They are working to establish a time line for events and when things will go out at this time.
2. Building Committee: They are looking to do presentations after masses again or maybe doing some on week day evenings.
3. Allergy Policy- The Policy was read for a third time and we will propose it to go to the Pastoral Council for discussion. Chris Schmidt makes the motion to approve the policy and propose it to parish council to make policy. Bob Schommer seconds. All in favor motion passes.
4. Early Retirement Policy Removal: The Policy was read a 3<sup>rd</sup> time. Chris Schmidt makes the motion to remove the early retirement policy. Mark VanderLinden seconds. All in favor motion passes.

#### New Business:

1. School Budget:
  - a. Ms Perrino and Cortney recently worked on the budget proposal.
  - b. Ms. Perrino reviewed the proposal sharing that it currently shows a deficit of \$117,124.
  - c. Discussion was held as to what we can do to balance the budget.
  - d. After reviewing non-personnel costs, it was thought that these items were mostly fixed expenses, and have been reduced where possible.
  - e. Ms. Perrino reviewed the personnel costs with the board. Discussion was held that personnel costs have already been reduced. Ms. Perrino said that she did not feel that additional personnel costs can be cut, without negatively affecting the students.
  - f. Father Walter shared that he cannot forward a budget to the Finance Council that has a deficit over \$100,000.

g. Mark shared that in a quick review, he sees several omissions and assumptions that overstate the deficit in the proposed budget. Mark shared that when these are corrected, he calculates that the deficit is closer to \$69,000. While this is still large, it is a good step in the right direction.

h. As discussion proceeded on personnel costs, Kathy Brockman expressed a concern about the prospect of combining two smaller classes; in order to eliminate a teacher salary. Kathy shared that it is hard for a teacher to manage two grades in one class room and that she feels the students suffer as a result. Kathy shared that it is a shame that reducing fundraising revenue may result in us cutting a teacher, and hurting our students as a result.

i. Further discussion ensued whether Packer game concessions should remain a fundraiser.

• **Pros:**

- Consistent revenue that can be counted on.
- We have been doing it and know what to do already.
- Doing them would narrow or eliminate the deficit we are seeing in this proposal.

• **Cons:**

- Parents have expressed that they do not like the requirement to work at the Packer games or to do a buyout of them.
- School Board members have been told that if Packer concessions continue, some current parents have stated that they will consider leaving the school.
- School Board members have been told that other prospective parents have stated that they are not considering St. Nicholas for their children due to fundraising requirements; with Packer concessions being a large part of that.
- Getting enough workers to each game has consistently been a problem.
- When enough workers are not present, the fewer number that are there are required to work two or three normal positions.
- The families that “buyout” are often made to feel guilty for not helping out when things get desperate.
- When families have worked their required 6 spots, they continue to get asked to work more of them since other families have not signed up as they had indicated upon registration.
- Ms. Perrino has always worked diligently prior to, during, and after the games – resulting in a significant amount of time and energy.

- Asking for assistance with Packer concessions from an incoming Principal is inappropriate.
- Marcia Wyman has also dedicated lots of time and energy scheduling workers and trying to get adequate levels of staffing to each game. This has been especially hard for cold weather games, night games, holiday games, and playoff games.
- Marcia Wyman has expressed extreme fatigue with her past level of commitment with Packer concessions.

j. After budget and Packer discussions, a vote was proposed and accepted to work the two Lambeau events this summer (Chesney and Favre) and to forward the decision of working Packer season games to the Finance Council (See #2 Packer Fundraiser below).

k. Mark Vander Linden expressed his concern that we are having this discussion, and being forced to make these last minute decisions in June. Mark said that he wanted to express that he is very disappointed with the fact that we were provided financial data in June, and asked to formulate an acceptable budget that will begin July 1<sup>st</sup>. Mark added that without financial data for an entire school year, we have not been allowed to know progress reports, and any corrective measures available during the year. Mark concluded by stating that he feels that the lack of data may have cost the parish and school \$15,000 -\$20,000 since we have not been able to track income and expenses along the way.

l. Mark said that with the adjustments that were discussed today, we have narrowed the deficit, but that a lot more work has to be done.

## 2. Packer Fundraiser: Discussion

1. Kathy Brockman makes the motion to keep Packers Casey Fryda seconds it.  
Discussion
2. Kathy Brockman with draws motion Casey Fryda with draws second
3. Chris Schmidt makes the motion to work Kenny Chesney Concert and Brett Favre Induction Ceremony and then we will take direction from the finance council and ultimate decision from Father Walter about Packer Fundraiser. Mark VanderLinden seconds. All in favor but one abstains from voting. Motion Passes.

## 3. Faith Formation Budget- N/A

Chris Schmidt says Thank you to Ms. Perrino with around applause!!

Kathy Brockman makes the motion to adjourn the meeting. Jeremy Kater seconds. All in favor motion passes.

10:50pm

Next Meeting Tuesday August 4, 2015 @ 7:30pm