

St. Nicholas Total Board of Education

Minutes

Tuesday March 1, 2016

7:30pm

Members Present: Mark Vander Linden, Chris Schmidt, Kathy Brockman, Kathy Brennan, Leah VanHandel

Members Excused: Jeremy Katar, Bob Schommer, Father Walter, Miss Morrin, Mike Vander Loop

Open Floor: N/A

Approval of January Minutes: Change Letter D under New Business to read (The New Evangelization program subsidy remains higher than Diocese recommendations.) Kathy Brockman makes the motion to approve the January minutes with the change. Mark Vander Linden seconds it. All in Favor. Motion passes

Approval of the Agenda: Mark Vander Linden makes the motion to approve the Agenda. Kathy Brockman seconds it. All in favor. Motion Passes

Valley Area Special Needs: Chris will send this out electronically

Pastors Comments: Father Walter sent his comments and we reviewed it

1. Father Walter thanked all members for their ministries and informed us he was attending the young adult seminar at St. Edwards.
2. Father Walter recommended that we read Bishop Ricken's article in the February 26 Compass: "The Diamonds in our own backyard."
3. The Parish staff will be having a formation day next Tuesday. Pray for them as they find ways to improve their service and ministry to St. Nicholas.

Financial Report: Reviewed

Administrative Reports:

1. New Evangelization
 - a. Feast of St. Blaise: prayer service and Father Walter blessed the throats of students in grades 1-8
 - b. February 11 and 13 Church Search: students preparing for First Communion and their parents attended and feedback was very positive
 - c. February 21 Spiritus team facilitated Confirmation Retreat- feedback was positive and attendance was 100%
 - d. Father Walter led the Middle School Students through Stations of the Cross on Wednesday February 24. In addition he led them in Benediction and heard Confessions

- e. Mission Trip planning is going well. 2 open spots remain! May 7th students will be working at Habitat for Humanity in Neenah. Two \$250 scholarships were awarded as well as one \$100 to three students at the last meeting
 - f. Looking Forward: First Communion Retreat is Thursday March 10th and there is no New Evangelization classes on March 23rd or 30th. March 30th is a catechist In-service
2. School
- a. Book Fair added over \$1500 in books to the Library and classrooms
 - b. Mr. Gerritts recently spent 3 days working on an Accreditation team for the Diocese. He will be helping with the process at St Nicholas and the goal is still to apply for Candidacy by May.
 - c. Mrs. Kathy Brockman spent an in-service with the staff on February 25 going through Medical Emergency plan in preparation for drill on March 3rd
 - d. Mr. Gerritts and Miss Morrin will be attending a conference in WI Dells on March 1st that is offered by CESA. It will offer resources and steps in different emergency procedures schools need to have in place.
 - e. The Robotics team took 1st place at competition in Mukwonago and will competing at State on March 5th. Thank you to Mr. Fryda and Mr. Wolf for all their help and expertise
 - f. St. Edward's 4th and 5th graders visited St. Nicholas Middle School on February 24th. They attended classes and participated in activities with the 5th and 6th graders. They enjoyed lunch with the SNS students and time with the 8th graders
 - g. Miss Morrin is still working on the budget to stay within Educational Assessment the Finance Council has allotted. March is going to be very budget focused.
 - h. Father Walter and Miss Morrin will be meeting on March 3rd for her 3rd and final evaluation for this year. She spoke with the staff about their feelings on sharing a principal. They had no real concern and feedback was very positive. Father Dan approached Miss Morrin after mass on February 18 and said he has heard the word on the street and it is very positive and the St Nicholas Community is enjoying her time as principal.
 - i. A survey will be going home to families for their feedback on how they feel about sharing a principal is going.

Old Business:

- 1. United Community- Tabled
- 2. School Budget Status- Miss Morrin is hoping to finalize by the end of March
- 3. New Evangelization Budget Status-
 - A. Mark inquired that salaries, wages and benefits were much lower in 2015-2016 due to reduced staffing. Mark added that he saw a staffing position advertised recently. Mark inquired what the position would include. Kathy shared it includes a 30 hour along with related benefits. Mark asked if there were any other significant changes. Kathy shared the new position would help provide youth ministries and adult education. Kathy shared that multiple children discounts and a family cap were included. Kathy added that (K) and (12) grade classes were included in the projections.

- B. Mark discussed the diocese guidelines for program support. He added how these help provide some consistency for program leaders and the parish as a whole. Mark said that he is concerned the combined assessment needed; will exceed the guidelines and negatively affect the finances of the parish.
- C. Mark added that he would like to see all (4) ministries at St. Nicholas; including a Youth and Adult Ministry Program. In the end, we need to be able to afford them in addition to supporting our current school and New Evangelization Programs.

New Business: N/A

Closing Prayer

Chris Schmidt makes the motion to adjourn the Meeting. Mark Vander Linden seconds. All in favor.

Motion Passes

Time 8:45pm

Next Meeting is April 5 @ 7:30pm